

Hall Rental Policy and Agreement

1. Rental Fees:
 - a. Hall, Kitchen and/or Park: Two Hours \$50, Four hours \$100, Day 8:00 a.m. - 4:00 p.m. \$150 and Evening 5:00 p.m. - 2:00 a.m. \$200.
 - b. A single event requiring the hall from 8:00 a.m. - 2:00 a.m. \$300.
 - c. Rental fee must include time for set up, event and clean up.
 - d. Barbeque \$50; propane included.
 - e. Tents \$25 for each setup and/or relocation. There is no charge for any tent(s) that are setup.
2. Deposit Fees:
 - a. Hall, Kitchen and/or Park: \$100
 - b. Hall/Kitchen Key: \$100 (Must be returned to the office immediately after the event.)
 - c. Barbeque: \$50
3. Renter Responsibilities:
 - a. Set up and take down is the responsibility of the renter.
 - b. Clean up is the responsibility of the renter and must be completed immediately following the event.
 - i. All tables must be cleaned prior to take down.
 - ii. Kitchen counters, sinks, stoves and fridges must be cleaned.
 - iii. All garbage must be securely bagged and left in garbage containers.
 - iv. All lights must be turned off.
 - v. Ensure no toilets are left running.
 - vi. The barbeque must be cleaned after use.
 - c. Following the event, and after clean up, the renter must ensure that all doors are locked and return the key through the office door slot.
4. Regulations:
 - a. The Administrator of the Resort Village of Saskatchewan Beach manages this policy.
 - b. Chairs, tables, picnic tables, barbeque and/or tents may not be rented offsite.
 - c. Renters are not permitted to use any tape or pins on the walls or ceiling.
 - d. If alcohol is to be served and/or consumed at the event, the renter must provide a valid SLGA liquor license permit to the office prior to receiving a key.
 - e. Council meetings or council hosted events have right of usage.
 - f. Bylaw No.50/93 requires quiet enforcement at 11:00 p.m. The premises must be vacated by 2:00 a.m.
 - g. All individuals or groups renting the hall must adhere to the Hall Rental Policy and Agreement.
 - h. Failures to adhere to the Hall Rental Policy and Agreement that result in damage to the facilities may result in damage deposits being retained by the Resort Village of Saskatchewan Beach. Any costs for damage to the facilities, property, or equipment, that exceed the damage deposits will be charged to the renter.
5. Terms & Conditions:
 - a. In the event of damage or injury occurring, the renter could be held liable by SGI. The renter is advised that there is the option to purchase liability insurance for their protection.

Applicant(s) Name(s) (please print) _____ Signature _____

Mailing Address _____ Phone # _____

Date of Rental _____ Time: _____ Number of People _____ Type of Event _____

Rent for Hall, Kitchen and/or Park \$ _____ Barbeque \$ _____ Tents \$ _____

Deposit for Hall, Kitchen and/or Park \$ _____ Key Deposit \$ _____ Key Number _____ Barbeque Deposit \$ _____

Liquor to be served at the event _____ (yes) (no). **The liquor license must be posted at the event prior to receiving the key.**

Special requests _____

Staff Authority _____ Position _____ Date _____

I agree to the above stated conditions.

Signature of Applicant _____ Date _____

OFFICE USE ONLY– Refund

Hall, Kitchen and/or Park Deposit \$ _____ Key Deposit \$ _____ Barbeque Deposit \$ _____

Reason for Refund Denial: _____

Staff Authority _____ Position _____ Date _____

July 15, 2017 Original Resolution 121/7/17 January 19, 2019 Amended Resolutions 7/1/19 and 8/1/19

March 16, 2019 Amended Resolution 44/3/19